



FORUM OF BIBLE  
AGENCIES  
INTERNATIONAL

## FOBAI Executive Coordinator – How to Apply

To apply for the position of Executive Coordinator please prepare your Resume / CV and a cover letter in English and send it in pdf format to this email address: [recruit@forum-intl.net](mailto:recruit@forum-intl.net).

Please limit each document to a maximum of two pages. Your cover letter should include how your experience, skills and competences meet the person profile and the responsibilities in the position description and why you are attracted to the Executive Coordinator role with the Forum.

Please note that there is no deadline for applications and each application will be considered on a rolling basis starting 5 May 2024.

If you are called for interview, we will ask you to provide a personal and a professional referee who has agreed in advance to provide a reference. Interviews will be conducted virtually via Zoom with the FOBAI Chair and two other Board Directors.